

**CITY OF ITHACA  
CITY COUNCIL MEETING  
February 20, 2024  
7:00 PM**

The regular meeting of the City of Ithaca City Council was called to order by Mayor Brett Baublitz at 7:00pm. and followed by the Pledge of Allegiance to the Flag.

Present were Mayor Brett Baublitz, Councilpersons James Andrew, Rob Endter, Clark Hubbard, Alison Jerome, Rick Koppleberger and Kristyn Roethlisberger. Staff present was City Clerk Cathy Cameron.

Absent was City Manager Jamey Conn.

Audience in attendance was none.

**Moved by Andrew, second by Hubbard to approve the minutes of the regular meeting held February 6, 2024. Motion carried.**

Mayor Baublitz asked for approval of the agenda and for any items to be removed from the Consent Agenda.

**Moved by Koppleberger, second by Jerome to approve the Agenda including the Consent Agenda. Motion carried.**

**Public Comment**

Mayor Baublitz asked for public comment. There was none.

**Consent Agenda**

**Moved by Hubbard, second by Endter to approve the consent agenda items as listed:**

- **City Manager’s written report, which included updates and information on Henry McCormack Safe, City Parcels in Westwind Estates, ZFS Pump, Landbank and County Parks.**
- **Claims submitted to the Ways and Means Committee by City Treasurer Fandell and recommended for payment: Accounts Payable Checks #49614-49648, W/S Bond Debt #27(A) and Payroll Checks #16868-16872, DD #2776-2787, EFT #1765-1769 as listed in the Check Register Book.**
- **Correspondence received was none.**

**Motion carried by Roll Call Vote:**

**Ayes: (7) Roethlisberger, Andrew, Endter, Hubbard, Jerome, Koppleberger, Baublitz**

**Nos: (0) None**

**Absent: (0) None**

**Committee/Department Reports**

There was none.

**City Manager Comments**

There was none.

**Unfinished Business**

There was none.

**New Business**

Mayor Baublitz presented the Gratiot Agricultural Society (G.A.S.) Property Lease Agreement. The term of the lease shall commence on February 20, 2024 and end on August 31, 2028.

**Moved by Hubbard, second by Koppleberger to approve the Gratiot Agricultural Society (G.A.S.) Property Lease Agreement for a term of February 20, 2024 through August 31, 2028. Motion carried.**

Mayor Baublitz presented the SRF-Statements of Qualifications (SOQ) for CWSRF Professional Engineering Services. Proposals were received from Rowe Professionals Services Co. and Wade Trim, Inc. The city reviewed, evaluated, and scored the SOQ's based on the same criteria. Staff recommendation was to negotiate with Rowe PSC for the project.

**Moved by Andrew, second by Koppleberger to authorize negotiations with Rowe PSC for the CWSRF Professional Engineering Services Project. Motion carried.**

Clerk Cameron presented the Proclamation for Women's History Month as requested by the local chapter of the Daughters of the American Revolution.

**Moved by Hubbard, second by Roethlisberger to recognize the month of March as Women's History Month. Motion carried.**

**Public Comment**

Mayor Baublitz asked for public comments. There was none.

**Announcements**

Mayor Baublitz asked for any other business to come before the City Council. Clerk Cameron reported on the monthly water bill shut off's.

**Moved by Hubbard, second by Jerome to adjourn. Motion carried.**

The meeting adjourned at 7:11pm.

*Approved 3-5-2024*

*Cathy Cameron*

Cathy Cameron, City Clerk