

**CITY OF ITHACA
CITY COUNCIL MEETING
April 2, 2024
7:00 PM**

The regular meeting of the City of Ithaca City Council was called to order by Mayor Brett Baublitz at 7:00pm. and followed by the Pledge of Allegiance to the Flag.

Present were Mayor Brett Baublitz, Councilpersons James Andrew, Rob Endter, Clark Hubbard, Alison Jerome and Rick Koppleberger. Staff present was City Manager Jamey Conn and City Clerk Cathy Cameron.

Additional staff present was Water & Sewer Superintendent Jarred Waldron.

Absent was Councilperson Kristyn Roethlisberger.

Audience in attendance was Shannon McKnight.

Clerk Cameron offered a correction to the minutes on page one, under Committee Reports; the omission of “Councilperson Endter abstained from the vote.”

Moved by Hubbard, second by Jerome to approve the minutes of the regular meeting held March 19, 2024 with the addition of “Councilperson Endter abstained from the vote”. Motion carried.

Moved by Hubbard, second by Koppleberger to excuse Councilperson Kristyn Roethlisberger due to illness. Motion carried.

Mayor Baublitz asked for approval of the agenda and for any items to be removed from the Consent Agenda.

Moved by Andrew, second by Hubbard to approve the Agenda including the Consent Agenda. Motion carried.

Public Comment

Mayor Baublitz asked for public comment. There was none.

Consent Agenda

Moved by Hubbard, second by Andrew to approve the consent agenda items as listed:

- **City Manager’s written report, which included updates and information on CPR Training, Landbank Authority, Community Center, Clerk Institute and FY 2025 CWSRF.**
- **Claims submitted to the Ways and Means Committee by City Treasurer Fandell and recommended for payment: Accounts Payable Checks #49703-49723 and Payroll Checks #16883-16894, DD #2812-2837, EFT #1784-1792 as listed in the Check Register Book.**
- **Correspondence received was Library Minutes.**

Motion carried by Roll Call Vote:

Ayes: (6) Hubbard, Jerome, Koppleberger, Andrew, Endter, Baublitz

Nos: (0) None

Absent: (1) Roethlisberger

Committee/Department Reports

There was none.

City Manager Comments

Manager Conn inquired if there were any questions regarding his written report. There was none.

Unfinished Business

There was none.

New Business

Manager Conn presented Resolution 2024-09: MDOT Performance Resolution For Municipalities. By adoption this will hold MDOT harmless, while allowing the city to work within the MDOT right-of-way.

Moved by Hubbard, second by Koppleberger to adopt Resolution 2024-09: MDOT Performance Resolution For Municipalities.

Motion carried by Roll Call Vote:

Ayes: (6) Jerome, Koppleberger, Andrew, Endter, Hubbard, Baublitz

Nos: (0) None

Absent: (1) Roethlisberger

Manager Conn presented the MMDHD Distribution Node Agreement. This is a renewal agreement between the Mid-Michigan District Health Department, Ithaca Fire Department and Ithaca Community Center for use of the facilities in the event of a biological or chemical emergency occurring. This agreement shall be in effect for five (5) years.

Moved by Koppleberger, second by Jerome to approve the MMDHD Distribution Node Agreement with a term ending April 2029 and authorize City Manager to sign. Motion carried.

Water and Sewer Superintendent Waldron provided updates regarding the lagoon maintenance and the infiltration into the sanitary sewer system from the storm water. Discussion was held. Manager Conn reported that EGLE will be sending an Administrative Consent Order for the city to review regarding these concerns.

Moved by Hubbard, second by Andrew to authorize negotiations with EGLE upon review of the Administrative Consent Order regarding the issues and plan of action. Motion carried.

Manager Conn reported on the sidewalk bid opening. Three bids were received with the lowest bid submitted by Seifer Concrete. Recommendation is to award the bid to Siefert Concrete for the two-year project.

Moved by Hubbard, second by Koppleberger to award the bid for the 2024-2025 Sidewalk Project (Zones 3&4) to Siefert Concrete in the amount of \$6.75 per square foot (removal and replacement with four inch thick concrete). Motion carried.

Mayor Baublitz requested a Special Council Meeting be set for April 23, 2024 at 7pm. for the purpose of a public hearing on the CWSRF Fiscal Year 2025.

Moved by Koppleberger, second by Jerome to set a Special Council Meeting for April 23, 2024 at 7pm. for the CWSRF FY 2025 Public Hearing. Motion carried.

Public Comment

Mayor Baublitz asked for public comments. There was none.

Announcements

Clerk Cameron announced that she recently completed Clerk's Institute with the Michigan Association of Municipal Clerks and has been awarded MiPMC designation. (*Michigan Professional Municipal Clerk*)

Moved by Hubbard, second by Andrew to adjourn. Motion carried.

The meeting adjourned at 7:27pm.

Approved 4-16-2024

Cathy Cameron

Cathy Cameron, City Clerk