

**CITY OF ITHACA  
CITY COUNCIL MEETING  
June 18, 2024  
7:00 PM**

The regular meeting of the City of Ithaca City Council was called to order by Mayor Brett Baublitz at 7:00pm. and followed by the Pledge of Allegiance to the Flag.

Present were Mayor Brett Baublitz, Councilpersons James Andrew, Rob Endter, Clark Hubbard, Alison Jerome, Rick Koppleberger and Kristyn Roethlisberger. Staff present was City Manager Jamey Conn and City Clerk Cathy Cameron.

Additional staff present was City Treasurer Barbara Fandell.

Absent was none.

Audience in attendance was Shannon McKnight.

**Moved by Hubbard, second by Koppleberger to approve the minutes of the regular meeting held June 4, 2024. Motion carried.**

Mayor Baublitz asked for approval of the agenda and for any items to be removed from the Consent Agenda. **Moved by Hubbard, second by Jerome to approve the Agenda including the Consent Agenda. Motion carried.**

**Public Comment**

Mayor Baublitz asked for public comment. There was none.

**Consent Agenda**

**Moved by Hubbard, second by Koppleberger to approve the consent agenda items as listed:**

- **City Manager’s written report, which included updates and information on McNabb Park, Woodland Park, Street Projects, Planning Commission and Pre-bid meeting for the 2024 Watermain Improvements.**
- **Ithaca Unit Report for April & May 2024.**
- **Financial Reports for ~~April~~ May 2024.**
- **Claims submitted to the Ways and Means Committee by City Treasurer Fandell and recommended for payment: Accounts Payable Checks #49844-49877, Grant Check #1255 and Payroll Checks #16925-16930, DD #2899-2912, EFT #1825-1828 as listed in the Check Register Book.**
- **Correspondence received was none.**

**Motion carried by Roll Call Vote:**

**Ayes: (7) Koppleberger, Roethlisberger, Andrew, Endter, Hubbard, Jerome, Baublitz**

**Nos: (0) None**

**Absent: (0) None**

**Committee/Department Reports**

There was none.

**City Manager Comments**

Manager Conn reported that he had been informed that this year the MDOT Transportation Economic Development Fund Category B Program Funding was limited to one application requesting \$250,000 in award funding. At the previous meeting, council adopted two resolutions (two applications) establishing a request for funding of two projects. Based on those projects Manager Conn authorized Aaron Wendzel with ROWE PSC., as the designated agent to submit TEDF Category B Funding, Application 1 (one) being Resolution 2024-17.

**Unfinished Business**

There was none.

**New Business**

Treasurer Fandell presented the Amendments to the 2023-2024 Fiscal Year Budget. There will be a few more to come in July.

**Moved by Andrew, second by Hubbard to approve the Amendments to the 2023-2024 Fiscal Year Budget.**

**Motion carried by Roll Call Vote:**

**Ayes: (7) Roethlisberger, Andrew, Endter, Hubbard, Jerome, Koppleberger, Baublitz**

**Nos: (0) None**

**Absent: (0) None**

Treasurer Fandell presented Resolution 2024-19: Assignment of Fund Balance FY23-24. This is a new formal fund balance policy requirement from the auditors.

**Moved by Andrew, second by Endter to adopt Resolution 2024-19: Assignment of Fund Balance FY23-24.**

**Motion carried by Roll Call Vote:**

**Ayes: (7) Andrew, Endter, Hubbard, Jerome, Koppleberger, Roethlisberger, Baublitz**

**Nos: (0) None**

**Absent: (0) None**

**Public Comment**

Mayor Baublitz asked for public comments. There was none.

**Announcements**

Councilperson Hubbard stated that the DPW crew did a great job picking up downed limbs, in a timely manner, from the recent storm. Councilperson Endter reported that the Senior Activity Center would like to host a wine and cheese event. Discussion was held regarding an alcohol license and liability.

**Moved by Hubbard, second by Jerome to adjourn. Motion carried.**

The meeting adjourned at 7:14pm.

*Approved 7-2-2024*

*Cathy Cameron*

Cathy Cameron, City Clerk