

Date Paid: _____
Amount: _____
Cash or Check # _____



City of Ithaca
129 W. Emerson Street
Ithaca, MI 48847
(989)875-3200
www.ithacami.com

2025 Rental Registration & License Application

Rental Property Information

PARCEL ID _____

Select Building Type:

_____ Single Family Unit _____ Two Family Unit (within single house structure) _____ Duplex
_____ Multiple Family Structures (three or more units / apartment complex) _____ Mixed Use (apartment attached to a business)

Number of Buildings: _____ **Number of Rental Units:** _____

Complex Name (if applicable) _____

Corresponding house/apartment numbers included with this rental property (if applicable) _____

Property Owner Information

Contact Phone Number: _____

Email: _____

**The City may utilize this to keep you informed and updated as needed

Property Manager (who serves as responsible party for any correspondence concerning this property)

First Name _____ Last Name _____ Contact Phone Number _____

Management Company (if applicable) _____

Address _____ City _____ Zip _____

Email _____ **The City may utilize this to keep you informed and updated as needed

I hereby swear or affirm that I am the _____ owner or _____ property manager of the above property and that the statements contained in this application are true.

Signature _____ **Date** _____

RENTAL REGISTRATION & LICENSE APPLICATION FEES

Single Family Unit = \$50.00 Two Family Unit = \$60.00
Multiple Family Structures = \$50.00 + \$10.00 for each additional unit

****RENTAL FEE DUE BY: DECEMBER 31, 2024. (THIS APPLICATION MUST ACCOMPANY PAYMENT)****

After December 31, 2024, all Unpaid Rental Fees will be Penalized 25% of the Original Bill per Month for each of the next Four (4) months until paid. Delinquent fees on April 30, 2025 will be placed on Summer Property Taxes.

Call to schedule Inspections: 1st Inspection included in fee, 2nd Inspection=\$15.00, 3rd & each thereafter=\$25.00 each