



**City of Ithaca
City Council
Regular Meeting Agenda
Tuesday, February 18, 2025 @ 7:00 PM**

1. Call to Order
2. Pledge of Allegiance to the American Flag
3. Approval of Minutes: Regular Meeting February 4, 2025
4. Approval of Agenda (including the Consent Agenda)
5. Public Comments (General comments, including items on this Agenda)
6. *Consent Agenda (Roll Call Vote)
 - a. City Manager's Written Report
 - b. Ithaca Unit Report - January 2025
 - c. Financial Reports - January 2025
 - d. Claims and Accounts
 - e. Correspondence (*none*)
7. Department/Committee Reports
 - a. Committee of the Whole - February 5, 2025
8. City Manager Comments
9. Unfinished Business (*none*)
10. New Business
 - a. Water Department: Meter Supplies Quote
 - b. DPW Equipment: Mini Excavator Quote
 - c. Michigan Earned Sick Time Act Policy
 - d. Resolution 2025-04: STC Partial Poverty Exemption Guidelines
 - e. Resolution 2025-05: Poverty Income & Assets 2025
 - f. Resolution 2025-06: Adopt Alternate Dates for Board of Review
11. Public Comments
12. Announcements
13. Adjournment

Cathy Cameron
City Clerk

**All matters listed under Item 6, Consent Agenda, are considered routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items. If discussion of an item is required, it will be removed from the consent agenda and considered separately.*

**CITY OF ITHACA
CITY COUNCIL MEETING
February 4, 2025
7:00 PM**

The regular meeting of the City of Ithaca City Council was called to order by Mayor Brett Baublitz at 7:00pm. and followed by the Pledge of Allegiance to the Flag.

Present were Mayor Brett Baublitz, Councilpersons James Andrew, Rob Endter, Clark Hubbard, Alison Jerome, Rick Koppleberger and Kristyn Roethlisberger. Staff present was City Clerk Cathy Cameron.

Absent was City Manager Jamey Conn.

Audience in attendance was Melissa Viggiano and Emma Garrett.

Moved by Andrew, second by Hubbard to approve the minutes of the regular meeting held January 21, 2025. Motion carried.

Mayor Baublitz asked for approval of the agenda and for any items to be removed from the Consent Agenda.

Moved by Koppleberger, second by Jerome to approve the Agenda including the Consent Agenda. Motion carried.

Public Comment

Mayor Baublitz asked for public comment. Melissa Viggiano and Emma Garrett introduced themselves and stated that they were in attendance as part of a class assignment.

Consent Agenda

Moved by Hubbard, second by Koppleberger to approve the consent agenda items as listed:

- **City Manager's written report, which included updates and information on Treasurer/Finance Director, Good Morning Gratiot, Strategic Plan 2025, Code Infraction Fines\ and Speed Radar Signs.**
- **Claims submitted to the Ways and Means Committee by City Treasurer Fandell and recommended for payment: Accounts Payable Checks #50387-50423 (checks #50389-50423 were voided due to printing alignment error (#50424-50426) and were reprinted as #50427-50461); Grant Check #1257 and Payroll Checks #17041-17044, DD #3156-3168, EFT #1940-1948 as listed in the Check Register Book.**
- **Correspondence received was none.**

Motion carried by Roll Call Vote:

Ayes: (7) Jerome, Koppleberger, Roethlisberger, Andrew, Endter, Hubbard, Baublitz

Nos: (0) None

Absent: (0) None

Committee/Department Reports

There was none.

City Manager Comments

There was none.

Unfinished Business

There was none.

New Business

Clerk Cameron presented the Ithaca Public Schools Election Coordination Agreement covering elections held beginning January 30, 2025 through January 31, 2029.

Moved by Hubbard, second by Andrew to approve the Ithaca Public Schools Election Coordination Agreement for January 30, 2025 through January 31, 2029. Motion carried.

Clerk Cameron presented Resolution 2025-03: Ithaca Public Schools PTO, Charitable Gaming License.

Moved by Hubbard, second by Roethlisberger to adopt Resolution 2025-03: Ithaca Public Schools PTO, Charitable Gaming License.

Motion carried by Roll Call Vote:

Ayes: (7) Koppleberger, Roethlisberger, Andrew, Endter, Hubbard, Jerome, Baublitz

Nos: (0) None

Absent: (0) None

Public Comment

Mayor Baublitz asked for public comments. There was none.

Announcements

There was none.

Moved by Hubbard, second by Andrew to adjourn. Motion carried.

The meeting adjourned at 7:05pm.

Cathy Cameron
City Clerk



CITY OF ITHACA, MICHIGAN
City Manager Report to the City Council
February 18, 2025

1. **MML LOSS CONTROL MEETING:** We met with the MML representative on February 6th for an annual inspection of City Hall and the DPW campus. We also discussed the playscape and let them know it was torn down for safety reasons.
2. **MICHIGAN TAX TRIBUNAL:** Gemini Capital has filed motions to withdraw from the State Tax Tribunal on their 105 E. Center Street property. In the end, it cost the city a small amount in legal fees to defend the value our assessing department has placed on the location. The dismissals from the Michigan Tax Tribunal are included in the packet.
3. **METERS AND READERS:** Water/Sewer Superintendent Waldron has secured the quote for the meters and receivers needed to complete the installation program discussed at the strategic planning meeting. With a recommendation from the committee and approval of the council, we will get the supplies ordered. This will help us secure better pricing on the supplies and reach our three-year goal ahead of schedule.
4. **MINI EXCAVATOR:** The DPW Superintendent has received the final quote on purchasing the mini excavator we have been leasing from Ellen's. As discussed, the cost is \$50,000 and we will purchase with monies from the ARPA fund with a recommendation from the committee and approval of the council. It has become one of our most utilized pieces of equipment, not only on LCR projects and the cemetery but all over the city.
5. **SPEED RADAR SIGNS:** The grant for the speed radar signs has been submitted. During the writing of the grant and working with MDOT and their requirements, the total costs increased to more than we thought. We will keep everyone informed when we hear the results of the application.

Respectfully submitted,
Jamey Conn



BRAUN KENDRICK

ATTORNEYS AT LAW

FRANCIS J. KEATING

Attorney

TEL: 989.631.1027

FAX: 989.631.9880

EMAIL: frakea@braunkendrick.com

February 13, 2025

***Privileged and Confidential
Attorney-Client Communication***

VIA E-MAIL ONLY

Chuck Zemla
City of Ithaca Assessor
P.O. Box 98
St. Johns, MI 48879

Re: Gemini Capital Management VIII LLC v City of Ithaca
MTT Docket No.: 24-002650

Dear Mr. Zemla:

Enclosed please find the Order of Dismissal for the above-referenced matter. This appeal is now finished, and you may close your file.

Thank you for your attention to this matter. If you have any questions regarding it, please contact me.

Very truly yours,

FRANCIS J. KEATING

FJK/l
Enclosure

{S1878110.DOCX.1}



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

MARLON I. BROWN, DPA
DIRECTOR

Gemini Capital Management VIII LLC,
Petitioner,

MICHIGAN TAX TRIBUNAL
ENTIRE TRIBUNAL

v

MTT Docket No. 24-002650

City Of Ithaca,
Respondent.

ORDER OF DISMISSAL

The Tribunal has reviewed the file in the above-captioned case and finds that:

Petitioner has filed a Motion to Withdraw the Petition and Respondent has filed a Response concurring with the requested withdrawal.

Therefore,

IT IS ORDERED that the case is DISMISSED.

This Order resolves all pending issues and closes the case.

APPEAL RIGHTS

If you disagree with the final decision in this case, you may file a motion for reconsideration with the Tribunal or a claim of appeal with the Michigan Court of Appeals.

A motion for reconsideration must be filed with the Tribunal with the required filing fee within 21 days from the date of entry of the final decision. Because the final decision closes the case, the motion cannot be filed through the Tribunal's web-based e-filing system; it must be filed by mail or personal service. The fee for the filing of such motions is \$50.00 in the Entire Tribunal and \$25.00 in the Small Claims Division, unless the Small Claims decision relates to the valuation of property and the property had a principal residence exemption of at least 50% at the time the petition was filed or the decision relates to the grant or denial of a poverty or disabled veterans exemption and, if so, there is no filing fee. You are required to serve a copy of the motion on the opposing party by mail or personal service or by email if the opposing party agrees to electronic service, and proof demonstrating that service must be submitted with the motion. Responses to motions for reconsideration are prohibited and there are no oral arguments unless otherwise ordered by the Tribunal.

Alternatively, you may file a claim of appeal with the Michigan Court of Appeals. If the claim is filed within 21 days of the entry of the final decision, it is an "appeal of right." If

MTT Docket No. 24-002650
Page 2 of 2

the claim is filed more than 21 days after the entry of the final decision, it is an "appeal by leave." A copy of the claim of appeal must be filed with the Tribunal to certify the record on appeal. There is no certification fee.

By: Patricia L. Halm
Patricia L. Halm, Tribunal Chair

Entered: February 11, 2025

PROOF OF SERVICE

I certify that a copy of the foregoing was sent on the entry date indicated above to the parties or their attorneys or authorized representatives, if any, utilizing either the mailing or email addresses on file, as provide by those parties, attorneys, or authorized representatives.

By: Tribunal Clerk


BRAUN KENDRICK

ATTORNEYS AT LAW

FRANCIS J. KEATING
 Attorney
 TEL: 989.631.1027
 FAX: 989.631.9880
 EMAIL: frakea@braunkendrick.com

February 13, 2025

Privileged and Confidential
Attorney-Client Communication

VIA E-MAIL ONLY

Chuck Zemla
 City of Ithaca Assessor
 P.O. Box 98
 St. Johns, MI 48879

Re: Gemini Capital Management LLC v City of Ithaca
 MTT Docket No.: 24-002651

Dear Mr. Zemla:

Enclosed please find the Order of Dismissal for the above-referenced matter. This appeal is now finished, and you may close your file.

Thank you for your attention to this matter. If you have any questions regarding it, please contact me.

Very truly yours,



FRANCIS J. KEATING

FJK/lis
 Enclosure

{S1878111.DOCX.1}



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

MARLON I. BROWN, DPA
DIRECTOR

Gemini Capital Management LLC,
Petitioner,

MICHIGAN TAX TRIBUNAL
ENTIRE TRIBUNAL

v

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MTT Docket No. 24-002651
Page 2 of 2

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By: Patricia L. Halm
Patricia L. Halm, Tribunal Chair

Entered: February 11, 2025

PROOF OF SERVICE

I certify that a copy of the foregoing was sent on the entry date indicated above to the parties or their attorneys or authorized representatives, if any, utilizing either the mailing or email addresses on file, as provide by those parties, attorneys, or authorized representatives.

By: Tribunal Clerk



Ithaca Unit Report

January 2025

The Ithaca Unit responded to **97** calls for service.

Patrol Unit	29-7	29-9
Beginning	74,687	41,518
Ending	75,505	43,676
Total	818	2,158

<u>Traffic Stops</u>	<u>Days</u>	<u>Nights</u>
51 Traffic Stops were made	33	18
<u>Tickets</u>	<u>Days</u>	<u>Nights</u>
10 Tickets were issued	8	2
<u>Verbal Warnings</u>	<u>Days</u>	<u>Nights</u>
45 Verbal warnings were given	29	16
<u>Arrests</u>	<u>Days</u>	<u>Nights</u>
6 Arrests were made	5	1
<u>Court Arrests</u>	<u>Days</u>	<u>Nights</u>
17 Court Arrests were made	17	0
<u>Inspections</u>	<u>Days</u>	<u>Nights</u>
1,847 (Inspections include business and residence)	629	1,218

Information:

The Ithaca Unit handled **1-** Drove while license suspended, **2-** Operating without security (No insurance) **5-** Motorist assist keys, **4-** Property damage accidents (Car accidents), **0-** Personal injury accident (Car accident) and **0-** Unlocked businesses, **0-** Operating under the influence of alcohol, **0-** Drove without a license, **0-** Violation of restricted operator’s license, **1-** Off road car accidents, **3-** Suicidal subject calls, and **0-** Operating under the influence of drugs. The Unit left the City a total of **8** times this month.

Respectfully,

Lt. Eric Leonard

Lieutenant Eric Leonard

Check Date	Bank	Check	Vendor	Vendor Name	Amount
Bank GEN GENERAL FUND					
02/19/2025	GEN	50462	7488	ALMA ACE HARDWARE	101.12
02/19/2025	GEN	50463	2580	AUTO VALUE ITHACA	52.16
02/19/2025	GEN	50464	0485	BAKER & TAYLOR BOOKS	473.68
02/19/2025	GEN	50465	7510	BLACKSTONE PUBLISHING	105.57
02/19/2025	GEN	50466	0562	BOLAND'S BEST ONE BRECKENRIDGE	701.50
02/19/2025	GEN	50467	1453	CENGAGE LEARNING INC / GALE	481.12
02/19/2025	GEN	50468	0806	CINTAS CORP.	85.00
02/19/2025	GEN	50469	7479	CLEANING SOLUTIONS	350.00
02/19/2025	GEN	50470	7343	COMPASS MINERALS AMERICA INC	3,276.79
02/19/2025	GEN	50471	0860	CONSUMERS ENERGY	13,721.16
02/19/2025	GEN	50472	7494	FREDRICKSON SUPPLY	308.18
02/19/2025	GEN	50473	1425	FRONTIER COMMUNICATIONS	397.67
02/19/2025	GEN	50474	1644	GRATIOT COUNTY SHERIFF DEPT	40,700.15
02/19/2025	GEN	50475	3214	GREAT LAKES CENTRAL RAILROAD	7,925.49
02/19/2025	GEN	50476	7537	KCI - KENT COMMUNICATIONS INC	366.04
02/19/2025	GEN	50477	7280	LACAL EQUIPMENT INC	1,103.00
02/19/2025	GEN	50478	2398	MICHIGAN ASSOCIATION OF MAYORS	110.00
02/19/2025	GEN	50479	2410	MICHIGAN MUNICIPAL TREASURERS ASSOC	599.00
02/19/2025	GEN	50480	7305	JENNIFER HALLOCK	75.00
02/19/2025	GEN	50481	7298	MYMICHIGAN HEALTH	185.00
02/19/2025	GEN	50482	2087	NAPA AUTO PARTS	137.31
02/19/2025	GEN	50483	7401	PITNEY BOWES GLOBAL FINANCIAL SVCS	243.66
02/19/2025	GEN	50484	0092	QUILL LLC	47.86
02/19/2025	GEN	50485	6677	SCOTLAND OIL COMPANY INC	1,136.70
02/19/2025	GEN	50486	3028	SELF SERVE LUMBER CO.	489.69
02/19/2025	GEN	50487	7534	SHRED EXPERTS LLC	60.00
02/19/2025	GEN	50488	3060	SHULTS EQUIPMENT, INC.	1,208.50
02/19/2025	GEN	50489	3093	BRANDON SMITH	60.00
02/19/2025	GEN	50490	3123	STEVE'S CLEANING SERVICE	995.00
02/19/2025	GEN	50491	7574	USA TODAY	19.99
02/19/2025	GEN	50492	0241	VC3 INC	222.44
02/19/2025	GEN	50493	1499	VERIZON WIRELESS	226.09
02/19/2025	GEN	50494	7250	VISA	2,065.41
02/19/2025	GEN	50495	7427	WEX BANK	1,606.03
02/19/2025	GEN	50496	7561	ZACHARY FOSTER	86.10

GEN TOTALS:

Total of 35 Checks:	79,722.41
Less 0 Void Checks:	0.00
Total of 35 Disbursements:	<u>79,722.41</u>

INVOICE NUMBER	DESCRIPTION	AMOUNT	NOTES
VENDOR NAME: ALMA ACE HARDWARE			
3938/8	PINE SOL, TOILT, SHWR CLNR, TRSH, CONTR B.	101.12	
TOTAL VENDOR ALMA ACE HARDWARE		101.12	
VENDOR NAME: AUTO VALUE ITHACA			
308-765436	RAIN X GLASS TRE	5.00	
308-765437	CUTTING TIP/TIP CLNR OXY	31.08	
308-765146	MEGUIARS HOT SHN/ARMORALL CLEAN	16.08	
TOTAL VENDOR AUTO VALUE ITHACA		52.16	
VENDOR NAME: BAKER & TAYLOR BOOKS			
2038793832	BOOKS	76.74	
2038811584	BOOKS	267.50	
2038837654	BOOKS	129.44	
TOTAL VENDOR BAKER & TAYLOR BOOKS		473.68	
VENDOR NAME: BLACKSTONE PUBLISHING			
2183890	BOOKS	105.57	
TOTAL VENDOR BLACKSTONE PUBLISHING		105.57	
VENDOR NAME: BOLAND'S BEST ONE BRECKENRIDGE			
4070027737	REPLACE 4 TIRES- TRUCK #103	701.50	
TOTAL VENDOR BOLAND'S BEST ONE BRECKENRIDGE		701.50	
VENDOR NAME: CENGAGE LEARNING INC / GALE			
86113081	BOOKS	107.16	
86150133	BOOKS	62.38	
86172770	BOOKS	26.39	
86174544	BOOKS	53.98	
86191239	BOOKS	51.73	
86472666	BOOKS	26.39	
86505391	BOOKS	26.39	
86506219	BOOKS	42.73	
86724576	BOOKS	27.19	
86744178	BOOKS	56.78	
TOTAL VENDOR CENGAGE LEARNING INC / GALE		481.12	
VENDOR NAME: CINTAS CORP.			
9307008532	EYEWASH SVC AGREEMENT	85.00	
TOTAL VENDOR CINTAS CORP.		85.00	
VENDOR NAME: CLEANING SOLUTIONS			
12716	BASEMENT CLEANING 1-29-25	150.00	
BC-07038F-0001	2/5 COMMUNITY CNTR CLEANING	200.00	
TOTAL VENDOR CLEANING SOLUTIONS		350.00	
VENDOR NAME: COMPASS MINERALS AMERICA			
1438183	2024/2025 SEASONAL ROAD SALT	3,276.79	
TOTAL VENDOR COMPASS MINERALS AMERICA		3,276.79	
VENDOR NAME: CONSUMERS ENERGY			
STATEMENTS	01-2025 CHARGES	13,721.16	
TOTAL VENDOR CONSUMERS ENERGY		13,721.16	
VENDOR NAME: FREDRICKSON SUPPLY			
17710	EXTENSION- VAC TRUCK #39	308.18	
TOTAL VENDOR FREDRICKSON SUPPLY		308.18	
VENDOR NAME: FRONTIER COMMUNICATIONS			
61604068240913995	02/2025 CHARGES	397.67	
TOTAL VENDOR FRONTIER COMMUNICATIONS		397.67	
VENDOR NAME: GRATIOT COUNTY SHERIFF DEPT			
INVOICE	2/2025 CONTRACT PAYMENT	40,700.15	
TOTAL VENDOR GRATIOT COUNTY SHERIFF DEPT		40,700.15	
VENDOR NAME: GREAT LAKES CENTRAL RAILROAD			
137706	2025 SIGNAL MAINTENANCE	7,925.49	

INVOICE NUMBER	DESCRIPTION	AMOUNT	NOTES
VENDOR NAME: GREAT LAKES CENTRAL RAILROAD			
	TOTAL VENDOR GREAT LAKES CENTRAL RAILROAD	7,925.49	
VENDOR NAME: JENNIFER HALLOCK			
8719	BASEMENT RENTAL REFUND	75.00	
	TOTAL VENDOR JENNIFER HALLOCK	75.00	
VENDOR NAME: KCI - KENT COMMUNICATIONS INC			
343548	POSTAGE FOR UTILITY BILLS	366.04	
	TOTAL VENDOR KCI - KENT COMMUNICATIONS INC	366.04	
VENDOR NAME: LACAL EQUIPMENT INC			
0424796-INV	RUBBER BLADE FOR #7D/REAR BROOMS FOR #10	1,103.00	
	TOTAL VENDOR LACAL EQUIPMENT INC	1,103.00	
VENDOR NAME: MICHIGAN ASSOCIATION OF MAYORS			
2025	2025 MEMBERSHIP DUEW	110.00	
	TOTAL VENDOR MICHIGAN ASSOCIATION OF MAYORS	110.00	
VENDOR NAME: MICHIGAN MUNICIPAL TREASURERS ASSOC			
11881	2025 BASIC INSTITUTE-FULL CONFERENCE	599.00	
	TOTAL VENDOR MICHIGAN MUNICIPAL TREASURERS ASSOC	599.00	
VENDOR NAME: MYMICHIGAN HEALTH			
700000388	PRE EMPLOYMENT PHYSICAL	185.00	
	TOTAL VENDOR MYMICHIGAN HEALTH	185.00	
VENDOR NAME: NAPA AUTO PARTS			
572923	AA CLNING WIPES	7.49	
572929	SIDE PRESS MOP BUCKET	107.99	
573048	2 PK TERRY PADS	6.49	
572945	BLISTER PK CAPSULES	15.34	
	TOTAL VENDOR NAPA AUTO PARTS	137.31	
VENDOR NAME: PITNEY BOWES GLOBAL FINANCIAL SVCS			
3320329547	12/2024 - 3/2025 POSTAGE METER	243.66	
	TOTAL VENDOR PITNEY BOWES GLOBAL FINANCIAL SVCS	243.66	
VENDOR NAME: QUILL			
42751486	FNGRTIP MOIST, PAST DUE STAMP	30.83	
42756963	ROLLERBALL PENS	17.03	
	TOTAL VENDOR QUILL	47.86	
VENDOR NAME: SCOTLAND OIL COMPANY INC			
232891	#2 ULTRA LOW DIESEL DYED	1,136.70	
	TOTAL VENDOR SCOTLAND OIL COMPANY INC	1,136.70	
VENDOR NAME: SELF SERVE LUMBER CO.			
126462	DK SCW, MECH GALV WHT, UTILITY KNIFE	73.97	
126527	WIRE LOCK PIN RND	8.38	
126934	TYPE CL2 THERMST WIR	20.70	
127003	WELD RND HR	26.97	
127289	FP-RHMS W/NUT	2.19	
127328	BROOM WISK	7.59	
127426	SEMI GLSS BLACK, SMPLEGREEN REFILL	20.98	
127414	GLOSS BLK PAINT	15.98	
127432	FLUSH LEVER HANDLE	5.99	
127620	AA, AAA BATTERIES	45.97	
127671	HEATER FOR PARK BATHROOM	159.99	
127702	LED SHOP LIGHT	35.99	
127820	50000 SQFT SPREADER	64.99	
	TOTAL VENDOR SELF SERVE LUMBER CO.	489.69	
VENDOR NAME: SHRED EXPERTS LLC			
155065	2/2025 SHREDDING	60.00	
	TOTAL VENDOR SHRED EXPERTS LLC	60.00	
VENDOR NAME: SHULTS EQUIPMENT, INC.			
9043	4-6" & 2-8" SCRAPER BLADES	1,043.50	
9062	PIN, LIVE END SHEAR	165.00	

02/14/2025 02:45 PM
 User: SHELLY
 DB: Ithaca

INVOICE APPROVAL REPORT FOR CITY OF ITHACA
 EXP CHECK RUN DATES 02/19/2025 - 02/19/2025
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
 BANK CODE: GEN


INVOICE NUMBER	DESCRIPTION	AMOUNT	NOTES
VENDOR NAME: SHULTS EQUIPMENT, INC.			
	TOTAL VENDOR SHULTS EQUIPMENT, INC.	1,208.50	
VENDOR NAME: SMITH BRANDON			
2/10/25	CDL/CHAUFFEUR LIC	60.00	
	TOTAL VENDOR SMITH BRANDON	60.00	
VENDOR NAME: STEVE'S CLEANING SERVICE			
JAN 2025	CONTRACTUAL CLEANING	995.00	
	TOTAL VENDOR STEVE'S CLEANING SERVICE	995.00	
VENDOR NAME: USA TODAY			
UT8208754	3/1/25 - 3/31/25 SUBSCRIPTION	19.99	
	TOTAL VENDOR USA TODAY	19.99	
VENDOR NAME: VC3 INC			
VC3-188851	CLOUD PROTECTION AGREEMENT	49.44	
VC3-188849	MICROSOFT OFFICE 365 AGREEMENT	173.00	
	TOTAL VENDOR VC3 INC	222.44	
VENDOR NAME: VERIZON WIRELESS			
61041712887	01/2025 CHARGES	226.09	
	TOTAL VENDOR VERIZON WIRELESS	226.09	
VENDOR NAME: VISA			
8622	01/2025 CHARGES	2,065.41	
	TOTAL VENDOR VISA	2,065.41	
VENDOR NAME: WEX BANK			
2/15/2025	JAN/FEB FUEL CHARGES	1,063.23	
102231020	DEC/JAN FUEL CHARGES	542.80	
	TOTAL VENDOR WEX BANK	1,606.03	
VENDOR NAME: ZACHARY FOSTER			
INVOICE	1/2025 MILEAGE	86.10	
	TOTAL VENDOR ZACHARY FOSTER	86.10	
GRAND TOTAL:		79,722.41	

CITY OF ITHACA
NOTICE
COMMITTEE MEETING

Date Posted: February 3, 2025 No: 2025-01
Time: 10:00am

Committee: Committee of the Whole
Date: Wednesday, February 5, 2025 Time: 5:00 PM
Location: 129 W. Emerson Street, Ithaca, MI 48847

Meeting Subject or Agenda: To review and discuss the Strategic Planning for 2025
and any other related matters.


Authorized Signature
Phone: 989-875-3200

NOTE: This document will serve as notice of committee meetings and serve as minutes of the meeting with a recommendation to the City Council on the reverse side. Please advise committee members and the Mayor of the meeting. Any staff that you wish to be present must be invited by the Chair. Committee meetings, at times, may constitute a quorum of the City Council.

CITY OF ITHACA
REPORT OF COMMITTEE MEETING

DATE: 2-5-25
COMMITTEE: of the Whole

PERSONS IN ATTENDANCE

Mayor/Councilpersons	Staff	Visitors
<u>Baublitz</u>	<u>Conn</u>	
<u>Jerome</u>	<u>Cameron</u>	
<u>Risethlisberger</u>	<u>Smith</u>	
<u>Andrew</u>	<u>Klifman</u>	
<u>Endler</u>	<u>Fardell</u>	
<u>Reppleberger</u>	<u>Space</u>	
	<u>Waldron</u>	

DISCUSSION, COMMENTS - MINUTES

Looking to replace exhibit barn roof.
Replace Roadway on Pine River for SRF.
Purchase mini excavator / new meters
Engineer Storm Drain 200 Blk of North Elm
No changing our election years.

PUBLIC COMMENTS

COMMITTEE RECOMMENDATION TO CITY COUNCIL

As noted above

Time Adjourned: 6:19 PM

Committee Chair
Bruy Baublitz
Mayor

Committee Chair: Please return completed copy of this document to the City Clerk's office following the committee meeting. It will serve as the permanent record and a copy will be included in the agenda packet to the City Council. Thank you.



FERGUSON WATERWORKS #2053
 3900 44TH ST SE
 KENTWOOD, MI 49512-3942

Phone: 616-803-7521
 Fax: 616-554-7728

Deliver To:
From: Steven Berra
 steven.berra@ferguson.com
Comments:

AGENDA

17:14:13 FEB 06 2025

Page 1 of 1

FERGUSON WATERWORKS #3386

Price Quotation
 Phone: 616-803-7521
 Fax: 616-554-7728

Bid No: B103046
Bid Date: 02/06/25
Quoted By: SLB

Cust Phone: 989-875-3200
Terms: NET 10TH PROX

Customer: CITY OF ITHACA
 129 W EMERSON STREET
 METER ACCOUNT
 ITHACA, MI 48847

Ship To: CITY OF ITHACA
 129 W EMERSON STREET
 METER ACCOUNT
 ITHACA, MI 48847

Cust PO#: QUOTE

Job Name: QUOTE R900 & METERS

Item	Description	Quantity	Net Price	UM	Total
N13341200	R900 V4 WALL MIU	240	139.400	EA	33456.00
NED2B11RPEG21	LF 5/8X3/4 T10 MTR P/C W/O REC G*X	135	177.540	EA	23967.90

Net Total: \$57423.90
Tax: \$0.00
Freight: \$0.00
Total: \$57423.90

ARPA funds

Quoted prices are based upon receipt of the total quantity for immediate shipment (48 hours). SHIPMENTS BEYOND 48 HOURS SHALL BE AT THE PRICE IN EFFECT AT TIME OF SHIPMENT UNLESS NOTED OTHERWISE. QUOTES FOR PRODUCTS SHIPPED FOR RESALE ARE NOT FIRM UNLESS NOTED OTHERWISE.

CONTRACTOR CUSTOMERS: IF YOU HAVE DBE/MBE/WBE/VBE/SDVBE/SBE GOOD FAITH EFFORTS DIVERSITY GOALS/ REQUIREMENTS ON A FEDERAL, STATE, LOCAL GOVERNMENT, PRIVATE SECTOR PROJECT, PLEASE CONTACT YOUR BRANCH SALES REPRESENTATIVE IMMEDIATELY PRIOR TO RECEIVING A QUOTE/ORDER.

Seller not responsible for delays, lack of product or increase of pricing due to causes beyond our control, and/or based upon Local, State and Federal laws governing type of products that can be sold or put into commerce. This Quote is offered contingent upon the Buyer's acceptance of Seller's terms and conditions, which are incorporated by reference and found either following this document, or on the web at <https://www.ferguson.com/content/website-info/terms-of-sale>
 Govt Buyers: All Items are open market unless noted otherwise.

LEAD LAW WARNING: It is illegal to install products that are not "lead free" in accordance with US Federal or other applicable law in potable water systems anticipated for human consumption. Products with "NP" in the description are NOT lead free and can only be installed in non-potable applications. Buyer is solely responsible for product selection.

HOW ARE WE DOING? WE WANT YOUR FEEDBACK!

Scan the QR code or use the link below to complete a survey about your bids:

<https://survey.medallia.com/?bidsorder&fc=3386&on=7045>



RETAIL ORDER

	McBain 5297 W Stoney Corners Rd McBain, MI 49657 231-825-2416	Ithaca 210 Dills Rd, Ithaca, MI 48847 989-436-8181	Beal City 1963 N Winn Rd Mt Pleasant, MI 48858 989-644-2252
	Remit Payment to: PO Box 157, McBain, MI 49657		

Account Name	CITY OF ITHACA	Account ID	0129
Contact	BRANDON SMITH	Phone	989-875-3200
Billing Address	129 M W EMERSON ST ITHACA, MI 48847 United States	Shipping Address	129 West Emerson Street Ithaca, MI 48847 United States

Product	Quantity	Serial Number	Sales Price	Total Price
24N187 NH E37C EXCAVATOR	1.00	HHKHEL33CE0003711	\$50,000.00	\$50,000.00

Totals			
Payment Option	Cash Deal	Equipment Sale:	\$50,000.00
		Equip Sale Total	\$50,000.00
		Sales Tax	\$0.00
		Equip Sub-Total	\$50,000.00
		Trade In Allowance	\$0.00
		Sub-Total	\$50,000.00
		Balance Due	\$50,000.00

PPP/PDI and Special Agreements

PPP Type No PPP Purchased

Ag Exemption:

CERTIFICATE UNDER AGRICULTURE PRODUCING EXEMPTION - The undersigned hereby certifies that all items, except as indicated hereon, are purchased for use or consumption in connection with the production of horticulture or agricultural products as a business enterprise and agrees to reimburse the seller the sales tax if used or consumed otherwise. Illegal use of this certificate subjects persons to the penalties of the State Tax Act.

Signature: _____

Warranty Details:

Warranty Type SOLD NEW WITH MANUFACTURERS WARRANTY

Signature & Acceptance

Buyer's Signature: _____ Date: _____

THIS ORDER IS VALID ONLY WHEN SIGNED AND ACCEPTED BY THE DEALER

Salesman: Derek Frisbie

Accepted by: _____

Michigan Earned Sick Time Act Policy

Policy Title: Earned Sick Time Policy

Effective Date: February 21, 2025

Policy Purpose:

This policy outlines the guidelines for earned sick time as mandated by the Michigan Earned Sick Time Act. It ensures that eligible employees understand their rights and the process for requesting and using sick time.

Eligibility:

This policy applies to all employees of the City of Ithaca, hereinafter, employer. Employees include full-time, part-time, election workers, seasonal, and temporary staff. Elected officials and appointed board and commission members are not considered employees for purposes of the act. This policy does not apply to employees who are provided paid leave of at least the 72 hours that can be used for the same purposes and under the same conditions provided in the act, and that is accrued at a rate equal to or greater than that listed in the Accrual of Sick Time section of this policy. Paid leave includes but is not limited to vacation, personal, or sick days.

The City of Ithaca currently employs more than 10 employees.

Accrual of Sick Time:

- Employees earn 1 hour of sick time for every 30 hours worked.
- Sick time accrues from February 21, 2025 or the first day of employment, whichever is later, and can be used as it is earned.
- The maximum amount of paid sick time that can be used in a single year is 72 hours.
- The benefit year will be July 1st thru June 30th.

Usage of Sick Time:

Employees may use earned sick time for the following reasons:

- The employee's or the employee's family member's mental or physical illness, injury, or health condition; medical diagnosis, care, or treatment of the employee's mental or physical illness, injury, or health condition; or preventative medical care for the employee.
- If the employee or the employee's family member is a victim of domestic violence or sexual assault, for medical care or psychological or other counseling for physical or psychological injury or disability; to obtain services from a victim services organization; to relocate due to domestic violence or sexual assault; to obtain legal services; or to participate in any civil or criminal proceedings related to or resulting from the domestic violence or sexual assault.
- For meetings at a child's school or place of care related to the child's health or disability, or the effects of domestic violence or sexual assault on the child; or
- For closure of the employee's place of business by order of a public official due to a public health emergency; for an employee's need to care for a child whose school or place of care has been closed by order of a public official due to a public health emergency; or when it has been determined by the health authorities having jurisdiction

**RESOLUTION 2025-04
CITY OF ITHACA**

PARTIAL POVERTY EXEMPTION GUIDELINES

STATE TAX COMMISSION POLICY REGARDING REQUESTS FOR PERCENTAGE REDUCTIONS IN TAXABLE VALUE FOR POVERTY EXEMPTIONS UNDER MCL 211.7u Public Act 253 of 2020 amended MCL 211.7u related to poverty exemptions.

PA 253 of 2020 lists the specific percentage reductions in taxable value that may be used by the board of review in granting a poverty exemption.

MCL 211.7u(5) states that if a person claiming the poverty exemption meets all eligibility requirements, the board of review shall grant the poverty exemption, in whole or in part, as follows:

1. A full exemption equal to a 100% reduction in taxable value for the year in which the exemption is granted; or
2. A partial exemption equal to a 75% reduction in taxable value for the year in which the exemption is granted if between \$1.00 to \$2,500 over Income/Asset Test; or
3. A partial exemption equal to a 50% reduction in taxable value for the year in which the exemption is granted if between \$2,501 to \$3,200 over Income/Asset Test; or
4. A partial exemption equal to a 25% reduction in taxable value for the year in which the exemption is granted if between \$3,201 to \$4,500 over Income/Asset Test

No other method of calculating taxable value may be utilized, except for those percentage reductions specifically authorized in statute, or any other percentage reduction approved by the State Tax Commission. The Commission shall use the following process for the filing, review, and approval of local assessing unit requests to utilize a percentage reduction in taxable value when approving poverty exemptions under MCL 211.7u:

1. A local assessing unit that wants to use any other percentage reduction(s) in taxable value other than the reductions specifically authorized in statute must obtain permission for use of such percentage reduction(s) by filing Form 5738, Request For Approval of Percentage Reduction in Taxable Value For Poverty Exemptions Under MCL 211.7u with the State Tax Commission.
2. The local assessing unit must indicate on the Form the specific percentage reduction(s) in taxable value requested and an explanation of how the requested percentage reduction(s) will be calculated and applied when granting a poverty exemption. Based on case law, calculations that utilize any of the following are not permitted:
 - a. A limitation on the maximum value of the principal residence eligible to receive an exemption.
 - b. A requirement that the principal residence must be owned for a certain number of years before a claim for exemption can be made.
 - c. A limitation on the number of years an exemption can be claimed and received.

AYES: ()

NAYS: ()

ABSENT: ()

RESOLUTION DECLARED ADOPTED.

I hereby certify that the foregoing constitutes a true and complete copy of a resolution adopted by the City Council of the City of Ithaca, County of Gratiot, Michigan, at a regular meeting held on _____.

Cathy Cameron, City Clerk

**RESOLUTION 2025-05
CITY OF ITHACA**

**HOUSEHOLD INCOME & ASSET STANDARDS
TO BE ELIGIBLE FOR A PROVERY EXEMPTION**

The following resolution was offered by Councilperson _____, seconded by Councilperson _____, at a regular meeting of the City Council of the City of Ithaca conducted _____ at City Hall:

THE CITY OF ITHACA HAS ADOPTED THE FOLLOWING STANDARDS FOR THE **2025** YEAR

SIZE OF FAMILY	POVERTY GUIDELINES
1	\$ 15,060
2	\$ 20,440
3	\$ 25,820
4	\$ 31,200
5	\$ 36,580
6	\$ 41,960
7	\$ 47,340
8	\$ 52,720
ANY ADDITIONAL PERSON	\$ 5,380

THE ASSET THRESHOLD FOR THE CITY OF ITHACA IS \$25,000 FOR ONE PERSON LIVING IN THE HOUSEHOLD AND \$35,000 FOR TWO OR MORE PEOPLE LIVING IN THE HOUSEHOLD.

EXAMPLES OF ASSETS ARE (THIS IS NOT AN EXHAUSTIVE LIST):

- * A SECOND HOME, LAND, VEHICLES (LARGER THEN THE "FOOTPRINT" FOR THE HOME)
- * RECREATIONAL VEHICLES SUCH AS CAMPERS, BOATS AND ATV'S
- * BUILDINGS OTHER THEN RESIDENCE
- * JEWELRY, ARTWORK, ANTIQUES
- * BANK ACCOUNTS (OVER \$5,000) OR STOCKS
- * MONEY RECEIVED FROM THE SALE OF PROPERTY, STOCKS, BONDS, CAR, OR HOUSE
- * GIFTS, LOANS, LUMP-SUM INHERITANCES
- * FEDERAL NON-CASH BENEFITS PROGRAM SUCH AS MEDICARE, MEDICAID, FOOD STAMPS

AYES: ()
NAYS: ()
ABSENT: ()

RESOLUTION DECLARED ADOPTED.

I hereby certify that the foregoing constitutes a true and complete copy of a resolution adopted by the City Council of the City of Ithaca, County of Gratiot, Michigan, at a regular meeting held on _____.

Cathy Cameron, City Clerk

Resolution 2025-06
City of Ithaca

ALTERNATE START DATES FOR MARCH 2025, JULY 2025 AND
DECEMBER 2025 BOARD OF REVIEW

At a regular City Council Meeting held on _____ the following resolution was offered by Councilperson _____ and supported by Councilperson _____;

To Adopt The Alternate, Start Dates As Follows:

For The March Board Of Review, Second Meeting In March Which Can Be Either Tuesday Or The Wednesday Following The Second Monday In March

For The July Board Of Review, An Alternate Date During The Week Of The 3rd Monday In July

For The December Board Of Review, An Alternate Date During The Week Of The 2nd Monday In December

The vote in favor of the resolution being as follows:

YEAS: ()

NAYS: ()

ABSENT: ()

RESOLUTION DECLARED ADOPTED.

Cathy Cameron, City Clerk

I hereby certify that the foregoing constitutes a true and complete copy of a resolution adopted by the City Council of the City of Ithaca, County of Gratiot, Michigan, at a regular meeting held on _____.

Cathy Cameron, City Clerk